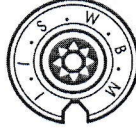


Date :- 23rd December 2021




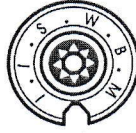
IISWBM

NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square (West), Kolkata – 700 073 from bonafide and resourceful Security Guard Agencies for security service at our Institute's Building, Girls' Hostel and New Town Campus as per details given in the tender document.

Tender document with all details including terms & conditions are available from the office of the AEO during office hours on all working days from 24th December 2021 to 31st December 2021 (Monday to Friday) between 11-00 am to 4-00 pm. The last dated of submission of sealed tender completed in all respect including all required documents by 4.00 pm on or before 04th January 2022.

 23/12/2021
A. A. O.



IISWBM

Date :- 23rd December 2021

NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square (West), Kolkata – 700 073 from bonafide and resourceful Security Guard Agencies for security service at our Institute's Building, Girls' Hostel and New Town Campus as per details given in the tender document. Details are given below :-

Available date for Tender Documents	Submission of Tender Documents
From 24 th December 2021 to 31 st December 2021 (Monday to Friday) between 11-00 am to 4-00 pm	By 4-00 pm on or before 04 th January 2022


Inspection date and time : 24th December 2021 to 03rd January 2022 (Monday to Friday) from 11-00 am to 4-00 pm.

Opening of Tender Documents : 05th January 2022 at 12.30 pm.

Institute takes no responsibility for delay / loss or non-receipt of Tender Documents sent by post and reserves the right to reject any or all Tender without assigning any reasons whatsoever.

Application should be submitted alongwith self attested copies of following documents:-
1. Trade Licence, 2. Latest I.T. return, 3. PAN Card, 4. GST Certificate, 5. ESI & PF Registration Number, 6. PSARA Registration Certificate, 7. Working experience certificates and others etc.

Rate should be quoted as per latest minimum wages (WB Govt.) mentioning Basic, PF, ESI, Bonus and others etc.


23/12/2021
A. A. O.

Date :

The Director
IISWBM
College Square (west)
Kolkata:700073

Sub: Application for security service at Institute's Building, Boys' Hostel and Girls' Hostel as per details given in the tender document against your Advertisement in the Institute's Web-site / Notice Board.

Respected Sir,

In view of the above, we would like to apply for the same. Our details information is stated here under:

Name of the organization :

Address of the organization :

Trade licence No. :

PAN No. :

ESI No. :

PF No. :

Latest IT Return :

GST Registration No. with rate (%) :

Working experience certificates :

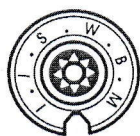
Total Quoted Rate :

Other details if any :

Thanking you,

Yours faithfully,

(Signature with seal)



IISWBM
(Gen. Admin. Dept.)

DUTY SCHEDULE

Gate 1 (Institute's Building) : (for all days)

Male Guard : 6.00 am to 2.00 pm	2.00 pm to 10.00 pm	10.00 pm to 6.00 am
---------------------------------	---------------------	---------------------

Gate 2 (Institute's Building / boys' Hostel) : (for all days)

Male Guard : 6.00 am to 2.00 pm	2.00 pm to 10.00 pm	10.00 pm to 6.00 am
---------------------------------	---------------------	---------------------

Girls' Hostel : (for all days)

Male Guard : 6.00 am to 2.00 pm (at main gate)	2.00 pm to 10.00 pm	10.00 pm to 6.00 am
---	---------------------	---------------------

Lady Guard : 6.00 am to 2.00 pm (inside the building)	2.00 pm to 10.00 pm	10.00 pm to 6.00 am
--	---------------------	---------------------

Security Supervisor (Male) : 9.00 am to 9.00 pm (from Monday to Saturday)

New Town Campus : (for all days)

Providing 24 hours security service at New Town Campus

Absenteeism :

Each absenteeism of any staff, a proportionate deduction from monthly payment will be deducted.