

Date :- 10th June 2025



NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square (West), Kolkata – 700 073 from bonafide and resourceful AC machine maintenance contractor for annual maintenance contract (All-in-Contract) of various types of AC machines installed at Institute Building (99 Nos.)

Tender document with all details including terms & conditions are available from the office of the AAO during office hours on all working days from 10th June 2025 to 17th June 2025 (Monday to Friday) between 11-00 am to 4-00 pm. You may also download tender documents from Institute's Web Site (www.iiswbm.edu). The last dated of submission of sealed tender completed in all respect including all required documents by 4.00 pm on or before 19th June 2025.


Registrar

Date :- 10th June 2025



NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square (West), Kolkata – 700 073 from bonafide and resourceful AC machine maintenance contractor for annual maintenance contract (All-in-Contract) of various types of AC machines installed at Institute Building (99 Nos.). Details are given below:-

Available date for Tender Documents	Submission of Tender Documents
From 10 th June 2025 to 17 th June 2025 (Monday to Friday) between 11-00 am to 4-00 pm	By 4-00 pm on or before 19 th June 2025

Inspection date and time : 10th June 2025 to 18th June 2025 (Monday to Friday) from 11-00 am to 4-00 pm.

Opening of Tender Documents : 20th June 2025 at 3.00 pm

Institute takes no responsibility for delay / loss or non-receipt of Tender Documents sent by post and reserves the right to reject any or all Tender without assigning any reasons whatsoever.

Application should be submitted alongwith self attested copies of following documents:-
1. Trade Licence, 2. Latest I.T. return, 3. PAN Card, 4. GST Certificate, 5. Working experience certificates etc.

Please note : a) 1-Technician will be deputed at our Institute Building from 10.00 am to 6.00 pm on all working days including Saturday for daily inspection necessary repairing, cleaning & maintenance, b) The AMC will be covered routine service & breakdown service including free replacement of parts, compressors and also charging of gas if found necessary. c) Absenteeism of staff in each day. A proportionate deduction will be deducted from bill. d) Rate should be quoted for each type of machine separately.

Mode of Payment : Payment will be made in four equal installment and after completion of each quarter.


Registrar

Date :

The Director
IISWBM
College Square (west)
Kolkata:700073

Sub: Application for annual maintenance contract (All-in-Contract) of various types of AC machines installed at Institute Building (99 Nos.) as per details given in the tender document against your Advertisement in the Institute's Web-site / Notice Board.

Respected Sir,

In view of the above, we would like to apply for the same. Our details information is stated here under:

Name of the organization :

Address of the organization :

Contact No. :

Trade licence No. :

PAN No. :

Latest IT Return :

GST Registration No. with rate (%) :

Working experience certificates :

Total Quoted Rate :
(with GST)

Other details if any :

Thanking you,

Yours faithfully,

(Signature with seal)

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LIST OF A.C MACHINES

Sl. No.	Present Location	Type of AC	Make	Number of AC machines				
				1.0 TR	1.5 TR	2.0 TR	5.8 TR	11.0 TR
01.	Store	Split	Weather Makers		01			
02.	Accounts Dept.	Split	Blue Star	02				
03.	Accounts Dept.	Split	Carrier		02			
04.	New Faculty Conf. Room, Gr. Fl.	Split	Carrier			01		
05.	New Faculty Conf. Room, Mez. Fl	Split	Carrier			01		
06.	New Faculty Guest Room	Split	Weather Makers			01		
07.	Director's Room	Window	Blue Star			02		
08.	Director's Secretary Room	Split	Carrier			01		
09.	Visitors Room	Split	Carrier	01				
10.	Exim Bank Room	Ductable Split	Carrier				01	
11.	Exim Bank Room	Split	Carrier		01			
12.	Air India Room	Split	Carrier			04		
13.	Room No. 110	Split	Weather Makers			02		
15.	Room No. 112	Window	Blue Star			01		
16.	Room No. 113 & 114	Window	Carrier			03		
17.	Room No. 115	Window	Blue Star		01			
18.	Room No. 116	Window	Samsung		01			
19.	Room No. 116	Split	Weather Makers			01		
20.	Room No. 206	Window	Samsung			02		
21.	Room No. 302	Split	Carrier			03		
22.	Room No. 303	Split	Carrier			03		
23.	AAO's Office	Split	Blue Star			01		
24.	AAO's Office	Window	Blue Star	01				

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Sl. No.	Present Location	Type of AC	Make	Number of AC machines			
25.	Room No.312	Window	Carrier		01		
26.	Room No. 318	Window	Blue Star	01			
27.	Room No. 501	Split	Blue Star		01		
28.	Room No. 502	Split	Blue Star			01	
29.	HOD MBA PS Room	Window	Blue Star	01			
30.	Room No. 601	Window	Blue Star		01		
31.	Room No. 207	Window	Blue Star	01			
32.	Doctor's Chamber	Split	Carrier	01			
			Total =	06	09	29	01
01.	Assembly Hall	Ductable	Blue Star				01
02.	Assembly Hall	Ductable	Blue Star		01		
03.	New Faculty Extn.	Ductable	Blue Star				02
			Total =			01	03
01.	Auditorium	Split	Carrier		09		
02.	Board Room	Window	Carrier		02		
03.	Girls hostel	Split	Carrier		01		
04.	Girls' Hostel	Split	Carrier			01	
05.	Registrar's Room	Split	Carrier		01		
06.	Computer Server Room	Split	Carrier	02			
07.	Dr. T. Ray Cubicle	Window	Carrier		01		
			Total =	02	02	13	

Sl. No.	Present Location	Type of AC	Make	Number of AC machines			
				3.0 TR	4.0 TR	5.0 TR	8.5 TR
01.	Library	Ductable	Carrier				04
02.	Student Activity Centre	Ductable	- Do -				01
03.	Room No. 202	FURRED-IN	- Do -			01	
04.	Room No. 203	FURRED-IN	- Do -			01	
05.	Reception	FURRED-IN	- Do -			01	
06.	Room No. 315+316	FURRED-IN	- Do -			01	
07.	Room No. 404	FURRED-IN	- Do -			01	
08.	Room No. 404+405	FURRED-IN	- Do -			01	
09.	Room No. 405	FURRED-IN	- Do -			01	
10.	Room No. 503	FURRED-IN	- Do -			01	
11.	Room No. 505+506	FURRED-IN	- Do -			01	
12.	Room No. 603+604	FURRED-IN	- Do -			01	
13.	Room No. 604+605	FURRED-IN	- Do -			01	
14.	Room No. 605+606	FURRED-IN	- Do -			01	
15.	Room No. 504+ 5 th Fl. Eastern Side Corridor	FURRED-IN	- Do -			01	
16.	Room No. 606	FURRED-IN	- Do -			01	
18.	Room No. 401	FURRED-IN	- Do -	01			
19.	Room No. 301	FURRED-IN	- Do -	01			
20.	Room No. 311	FURRED-IN	- Do -	01			
21.	Room No. 310	FURRED-IN	- Do -	01			
22.	Girls' Hostel	FURRED-IN	- Do -	01			
23.	Room No. 202+203	FURRED-IN	- Do -	01			
24.	5 th Floor Eastern Side Corridor	FURRED-IN	- Do -		01		
25.	Room No. 308	FURRED-IN	- Do -		01		
26.	Room No. 309	FURRED-IN	- Do -		01		
27.	Room No. 301+317	FURRED-IN	- Do -		01		
28.	Room No. 115	FURRED-IN	- Do -		01		
29.	Room No. 313+314	FURRED-IN	- Do -		01		
30.	Room No. 317	FURRED-IN	- Do -		01		
31.	Room No. 308+309	FURRED-IN	- Do -		01		
			Total =	06	08	14	05