

**IISWBM**

NOTICE INVITING TENDER
For Purchase of a Toyota Innova Crysta VX 7 STR (Super White)

Sealed tenders under the Two-bid system (1. Technical bid and 2. Price bid in separate sealed covers) are invited by IISWBM from the reputed and reliable authorized vehicle dealers of Toyota for purchase of Toyota Innova Crysta VX 7 STR – Super White(01 No.). The above-mentioned two sealed covers are to be put in a main sealed cover addressed to **IISWBM, Management House, College Square (West), Kolkata-700073** and superscribed as “Tender for NIT No. IISWBM/VEH./01/25-26” dated **13th February 2026** and to be dropped in the **Tender Box kept in the Office of the AAO at 3rd Floor of the Management House.**

Last date for submission of the Bid is 26th February 2026 by 4.00 P.M.

Item to be delivered	Quantity
Toyota Innova Crysta VX 7 STR (Super White)	1 No.

Tender document with all details, including terms & condition are available from the office of the AAO during office hours on all working days from 13th February 2026 to 24th February 2026 between 11-00am to 4-00 pm. The bidder may also download tender documents from the Institute's website (www.iiswbm.edu).

A. TECHNICAL BID:

Bidder should submit the following documents with the Technical bid in a separate sealed envelope:

1. Make & Model: Bidder shall clearly mention the Make and Model of the Product. Product Brochure containing technical specifications / model / make, as per the requirements laid down in this tender document.
2. Valid Authorisation Certificate from the OEM (Toyota) in the proper manner to the effect that the bidder is the authorised dealer of the OEM.
3. The name, mail id and phone number of the authorised signatory of the bidding dealer in the letter head of the bidding dealer.
4. Specification compliance with all features and facilities to be mentioned in the letter head of the bidder.
5. Address Proof - Bidder should have an office in the state of West Bengal.
6. A copy of the valid Trade Licence (self-certified).
7. Self-certified photocopy of GST Registration Certificate
8. Self-certified copy of the PAN card of the bidder.
9. Self-certified photocopies of ITR of the Assessment Years 2025-26, 2024-25 and 2023-24.
10. Adequate number of recent purchase order copies for delivery of the similar kind of vehicle in support of the experience.
11. Signed Tender documents including Annexure – I, II and III.

B. PRICE BID:

Price bid shall be opened for the technically qualified bidder only. Bidder should submit only the following documents with the **Price bid in a separate sealed envelope**:

1. Price Bid should have to be submitted in the prescribed format in the letter head of the bidder.
2. Price Bid should be signed by the authorised signatory of the Bidder under rubber stamp of the Bidding company.

Rupan Bhattarai
Registrar

Annexure – I

NIT No. IISWBM/VEH./01/25-26

Date: 13th February 2026

Important Information:

Available date for collection of Tender Documents	Submission of Tender Documents
From 13 th February 2026 to 24 th February 2026 between 11-00 am to 4-00 pm; alternatively this may be downloaded from the official website of IISWBM.	By 4-00 pm on or before on 26 th February 2026

For enquiry date and time: 13th February 2026 to 25th February 2026
from 11-00 am to 4-00 pm.

(Please contact at Administrative Dept. of the Institute)

Opening of Tender Documents: 2nd March 2026 at 2.00 pm.

General Terms & Conditions:

1. Payment will be made by A/C Payee Cheque against submitted Tax Invoice on /after delivery of Car.
2. The rate should be valid for at least 30 days.
3. Ex-showroom Price shall be in INR; GST and other charges to be specified extra.
4. Most of the manufacturers offer special educational discount while offering any item to educational institution world over. The bidder should, therefore, also offer such discount while quoting prices against the tender.
5. Period of delivery should be within 14 days from the date of issue of Purchase Order by the IISWBM.
6. The vendor should quote and be capable to supply all the necessary accessories for the car.
7. After sale service:
The name and complete address of the company in West Bengal authorised by the manufacturer to provide after sale service for the car should be mentioned. The appointed authorised service provider should be holding a valid certificate from the manufacturer to this effect.
8. After the warranty period the bidder shall provide spares and after sale service of the car for the normal life of the car.
9. The bidder should have enough infrastructure as well as qualified personnel to maintain and provide after sale service for the highly sophisticated car.
10. Offer should be enclosed with product brochures of the make and model being quoted. Any deviation in technical specification will be summarily rejected.
11. The Institute reserves the right to reject any / all tenders or cancel the accepted tender without assigning any reason.
12. Tender papers should be signed in all pages with seal.
13. The tender should be prepared and submitted after carefully pursuing the complete tender documents including the terms and conditions.

Annexure - II

NIT No. IISWBM/VEH./01/25-26

Date : 13th February 2026

The Director
IISWBM
College Square (west)
Kolkata: 700073

Sub: Application for Toyota Innova Crysta VX 7 STR (01 No.) Super White vehicle
as per details given in the tender document against your Advertisement in
the Newspaper / Institute's Web-site / Notice Board.

Respected Sir,

In view of the above, we would like to apply for the same. Our details information are as stated here under:

Name of the organization :

Address of the organization :

Contact No. :

Trade licence No. :

PAN No. :

Latest IT Return :

GST Registration No. with rate (%) :

Car Delivery experience Proof :

Other details if any :

Thanking you,

Yours faithfully,

(Signature with seal)

Date:

Annexure – III

(Should be in the letter head of the bidder and submitted in a sealed cover)

NIT No. IISWBM/VEH./01/25-26

Date : 13th February 2026

Quotation for delivery of 1 no. Toyota Innova Crysta VX 7 STRSuper White vehicle

Particulars	Rate (Rs.)
Basic Price	
GST (Rate%)	
Ex-Show room Price	
TCS @1%	
Insurance (1+3)	
Road Tax for 5 years	
Fastag	
Total Price	

Rupees (in words) _____

Signature of the Bidder

Company Seal

Date: