



IISWBM

NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square(West), Kolkata-700073 from bonafide and resourceful computer suppliers/manufacturers for the supply of HP / Dell brand Desktop Computer(02 Nos.).Those who have already submitted their bids in response to our earlier NIT No. IISWBM/COM/02/26-27 dated 20th July 2026 are not required to resubmit their bids.

Tender document with all details, including terms & condition are available from the office of the AAO during office hours on all working days from 01st October 2026 to 06th October 2026 between 11-00 am to 4-00 pm. You may also download tender documents from the Institute's website (www.iiswbm.edu). The last date of submission of sealed tender to be completed in all respect including all required documents by 4-00 pm. on or before 08th October 2026.

Bidder should submit the following documents:

1. Make & Model: Bidder shall clearly mention the Make and Model of the Product.
2. A valid Certificate from the OEM to the effect that the Bidder is an authorised dealer of the OEM
3. Address Proof - Bidder should have an office in the state of West Bengal.
4. Self-certified photocopy of the valid Trade Licence (self-certified).
5. Self-certified photocopy of GST Registration Certificate
6. Self-certified copy of the PAN card of the bidder.
7. Self-certified photocopies of ITR of the Assessment Years 2025-26, 2024-25 and 2023-24.
8. Adequate number of recent work order copies in support of the experience.
9. Signed Tender documents including Annexure – I, II, III and IV.

Bidder should submit Price Bid with the following items:

1. Price Bid should have the total price for 02Nos. Desktop computer with Delivery & installation at our Institute. Price should be all inclusive. GST rate and amount are to be specified separately which will be payable extra.
2. Price Bid should have to be submitted in the letter head of the bidder as per Annexure - IV.
3. Price Bid should be signed by the authorised signatory of the Bidder under rubber stamp of the Bidding company.

Superintendent

Annexure – I

NIT No. IISWBM/COM/02(2nd Call)/26-27

Date :- 01st October 2026

Important Information:

Available date for collection of Tender Documents	Submission of Tender Documents
From 01 st October 2026 to 06 th October 2026 between 11-00 am to 4-00 pm on all working days; alternatively this may be downloaded from the official website of IISWBM.	By 4-00 pm on or before on 08 th October 2026

For enquiry date and time: 01st October 2026 to 07th October 2026 from 11-00 am to 4-00 pm.
(Please contact at Computer Dept. of the Institute)

Opening of Tender Documents: 09th October 2026 at 2.30 pm.

General Terms & Conditions:

1. Payment will be made by A/C Payee Cheque / NEFT against submitted Tax Invoice after Delivery and successful installation of the computers with satisfaction.
2. The rate should be valid for at least 60 days.
3. Rate should be in INR. Price shall be inclusive of all charges. However, GST is payable extra.
4. The Institute reserves the right to reject any / all tenders or cancel the accepted tender without assigning any reason.
5. Tender papers should be signed in all pages with seal.
6. The tender should be prepared and submitted after carefully pursuing the complete tender documents including the terms and conditions.
7. Institute takes no responsibility for delay / loss or non-receipt of tender documents sent by post.

Annexure – II

NIT No. IISWBM/COM/02(2nd Call)/26-27

Date :- 01st October 2026

The Director
IISWBM
College Square (west)
Kolkata:700073

Sub: Application for supply of HP/Dell brand Desktop Computer (02 Nos.) as per details given in the tender document against your Advertisement in the Newspaper / Institute's Web-site / Notice Board.

Respected Sir,

In view of the above, we would like to apply for the same. Our details information are as stated here under:

Name of the organization :

Address of the organization :

Contact No. :

e-mail ID :

Trade licence No. (attach self-attested copy) :

PAN No. (attach self-attested copy) :

IT Return (attach self-attested copy) :

GST Registration No.(attach self-attested copy) :

Experience Proof (attach at least 2 recent Work Orders except IISWBM) :

Other details , if any :

Thanking you,

Yours faithfully,

(Signature with seal)

Date :

Annexure – III

NIT No. IISWBM/COM/02(2nd Call)/26-27

Date :- 01st October 2026

Specifications of Desktop Computer

HP / Dell Brand Desktop Computer

Processor ; Intel Core i7 13th Generation or preferably higher Generation

RAM : 64 GB

Storage : 1 TB NVMe SSD (Solid State Drive)

Display : 19.8 inches FHD Display

Display Resolution : Minimum Colour SVGA with 1280 x 960 pixels and DPI Setting as Normal size (100 DPI)

Operating System : Windows 11 Pro (64 bit) with latest updates

MS Office : 2024 Home & Student

Quantity : 02 Nos.

Annexure – IVNIT No. IISWBM/COM/02(2nd Call)/26-27Date : 01st October 2026**Financial Bid**

(to be submitted in the letterhead of the bidder)

Description	Quantity	Rate * (Rs.)	Amount (Rs.)
(a)	(b)	(c)	(d = bxc)
HP / Dell Brand Desktop Computer Processor ; Intel Core i7 13 th Generation or preferably higher Generation RAM : 64 GB Storage : 1 TB NVMe SSD (solid State Drive) Display :19.8 inches FHD Display Display Resolution : Minimum Colour SVGA with 1280 x 960 pixels and DPI Setting as Normal size (100 DPI) Operating System : Windows 11 Pro (64 bit) with latest updates MS Office : 2024 Home & Student	02 Nos.		
Total (Excluding GST)			
Add: GST @ _____ %			
Total (including GST)			

*Note: The above rate shall be excluding GST

Signature of the Bidder

Date :