



IISWBM

NOTICE INVITING TENDER

Sealed tenders are invited by IISWBM, Management House, College Square (West), Kolkata – 700 073 from bonafide, reliable and resourceful Civil Contractor with sufficient experience for “Renovation and Interior work for Counselling Room ” at Ground Floor of Administrative Block of the Institute as per details given in the tender document.

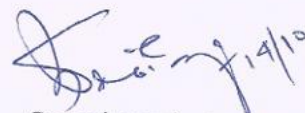
Tender document with all details including terms & conditions are available from the office of the AAO during office hours on all working days from 14th October 2026 to 23rd October 2026 (Monday to Friday) between 11-00 am to 4-00 pm. You may also download tender documents from Institute's Web Site (www.iiswbm.edu). The last dated of submission of sealed tender completed in all respect including all required documents by 4.00 pm on or before 27th October 2026.

Bidder should submit the following documents:

1. The name, mail id and phone number of the authorised signatory of the bidder in the letter head .
2. Address Proof - Bidder should have an office in the state of West Bengal.
3. A copy of the valid Trade Licence (self-certified).
4. Self-certified photocopy of GST Registration Certificate
5. Self-certified copy of the PAN card of the bidder.
6. Self-certified photocopies of ITR of the Assessment Years 2025-26, 2024-25 and 2023-24.
7. Copies of at least two (2) number of recent work orders in support of the experience (except that of IISWBM).
9. Signed Tender documents including Annexure – I, II III and IV
10. Bidder should inscribe the company name, address, contact no. and e-mail ID on left bottom corner of the envelopes.

Bidder should submit Price Bid with the following items:

1. Rate should be quoted for each item as per Annexure – III and IV
2. Price Bid should be signed by the authorised signatory of the Bidder under rubber stamp of the Bidding company.


Superintendent

Annexure – I

NIT No. IISWBM/ Civil-Elect./04/26-27
Important Information:

Date: 14th October 2026

Available date for collection of Tender Documents	Submission of Tender Documents
From 14 th October 2026 to 23 rd October 2026 between 11-00 am to 4-00 pm on all working days; alternatively this may be downloaded from the official website of IISWBM.	By 4-00 pm on or before on 27 th October 2026

For enquiry date and time: 14th October 2026 to 26th October 2026 from 11-00 am to 4-00 pm.
(Please contact at Computer Dept. of the Institute)

Opening of Tender Documents: 28th October 2026 at 2.30 pm.

General Terms & Conditions:

1. Payment will be made by A/C Payee Cheque / NEFT against submitted Tax Invoice after completion of the work with satisfaction. No advance payment will be made.
2. The rate should be valid for 02 months.
3. Rate should be in INR and all inclusive. However, GST should be specified extra.
4. The Institute reserves the right to reject any / all tenders or cancel the accepted tender without assigning any reason.
5. Tender papers should be signed in all pages with seal.
6. The tender should be prepared and submitted after carefully perusing the complete tender documents including the terms and conditions.
7. Institute takes no responsibility for delay / loss or non-receipt of tender documents sent by post.
8. Date of completion : 21 days from the date of issuance of work order.
9. 10% of the total bill amount will be deducted from the bill as security deposit. Security Deposit will be released after 01 (one) year from the date of raise of final bill, if work found satisfactorily. Security Deposit shall not carry interest of any kind.
10. The work shall be treated as a composite one having two parts : i) Civil works and ii) Electrical works. The bidder must have to bid for both the two parts. The bidder bidding for one part will be summarily rejected.
11. Any deviation in technical specification will be summarily rejected.
12. No sub-contract will be permitted.
13. LD clause : If you are unable to complete the above job within schedule time, a sum of Rs. 100/- per day will be deducted as a penalty for each additional day.
14. Any conditional bid will be summarily rejected.

Annexure – II

NIT No. IISWBM/ Civil-Elect./04/26-27

Date : 14th October 2026

The Director
IISWBM
College Square (west)
Kolkata:700073

Sub: Application for "Renovation and Interior work for Counseling Room " at Ground Floor of
Administrative Block of the Institute as per details given in the tender document against your
Advertisement in the Newspapers/Institute's Web-site / Notice Board

Respected Sir,

In view of the above, we would like to apply for the same. Our detailed information are as stated
here under:

Name of the organization	:
Address of the organization	:
Contact No.	:
e-mail ID	:
Trade licence No. (attach self-attested copy)	:
PAN No. (attach self-attested copy)	:
IT Return (attach self-attested copy)	:
GST Registration No.(attach self-attested copy)	:
Experience Proof (attach at least 2 recent Work Orders except IISWBM)	:
Other details , if any	:

Thanking you,

Yours faithfully,

(Signature with seal)

Date:

Annexure – III

NIT No. IISWBM/ Civil-Elect./04/26-27

Date : 14th October 2026Financial Bid

(to be submitted in the letterhead of the bidder)

Work Schedule for renovation and interior work of Counseling Room (civil Work)

SL. NO.	DESCRIPTION OF WORK / ITEM	QUANTITY	RATE* (RS. P.)	AMOUNT (RS. P.)
1.	Carefully taking out existing Mirzapur or glazed porcelain tiles from floor by chiselling up to base surface without damaging the base, including stacking of serviceable materials as directed. Complete in all respects as per direction.	210 SQ.FT		
2.	Dismantling all types of masonry, wooden work, aluminium work, glass doors, partitions, and fixtures, including stacking of serviceable materials at site and disposal of unserviceable materials outside the premises as directed. Complete in all respects as per direction.	1 Item.		
3.	Supply and fixing of Acoustic False Ceiling Grid System, complete in all respects, including: • Tiles: Mineral fiber acoustic ceiling tiles of size 600 x 600 mm and thickness 15 mm, having square/rectangular edges, NRC ≥ 0.55, light reflectance > 85%, and humidity resistance up to 90% (Make: Armstrong / Gyproc / USG Boral). • Grid Suspension System: Hot-dipped galvanized steel exposed surface grid system, pre-painted white. Comprising Main Runners (3600 mm) spaced at 1200 mm centers, Cross Tees (1200 mm) at 600 mm centers, Cross Tees (600 mm) to complete the 600x600 mm module, and Wall Angles (3000 mm) fixed along the perimeter wall. • Suspension: The grid network shall be suspended from the soffit/roof slab using 4 mm diameter galvanized iron (GI) level-adjusting hanger rods, GI butterfly clips, and dash fasteners spaced at standard intervals not exceeding 1200 mm. • Execution: The rate includes scaffolding, staging, cutting holes for light fixtures/AC diffusers, leveling, tools, plants.	210 SQ.FT		

4.	Supplying and fixing true to line and level double charged vitrified tiles of Kajaria make, Group B1a conforming to IS15622, in floor size 1200mm x 600mm x 9.5mm thick. Laid with polymer modified cement based adhesive of Sika make, including 3-4mm spacers for joints, joint filling with polymer grout and matching pigment, cleaning, curing, wastage. Complete in all respects as per direction.	210 SQ.FT		
5.	Providing and fixing 12mm thick clear toughened glass door of approved brand(Saint-Gobain/Asahi/Modiguard) with machine-polished/bevelled edges and 100mm wide frosted horizontal stripes at 200mm c/c via sandblasting /acid-etching. The assembly includes heavy-duty SS 304 hardware (Godrej/Ozone) comprising top/bottom patch fittings, bottom pivot, patch lock with strike plate, euro-profile cylinder with 3 keys, 1 pair of 600mm×32mm H-type brushed SS handles, and a 150kg capacity double-action adjustable floor spring (Godrej) with SS cover plate. Rate includes glass cutting/notching, weather-grade silicone sealant, EPDM gaskets, wool pile stripping, scaffolding, labor, T&P, transport, wastage, testing, and cleaning, complete in all respects.	60 SQ.FT		

6.	Supplying and fixing plywood and Sunmica partition wall up to a height of 3 feet, followed by clear glass fixing up to the false ceiling height. Plywood: 12mm Commercial/BWP (IS:710) Grade (Brand: CenturyPly / Greenply) Framework: Well-seasoned Teak wood scantlings (2" x 1.5") spaced at 2' x 2' grid max. Laminate: 1mm thick Sunmica / Merino laminate on both exposed sides using adhesives. Glass: 8mm thick clear float glass (Brand: Saint-Gobain / Asahi (AIS)) secured with necessary wooden beading. Scope: The rate is inclusive of all materials, labor, framework, hardware, cutting, transport, finishing, cleaning, wastage. complete in all respects as per site requirement.	70 SQ.FT		
7.	Providing and fixing wall hung/floor mounted storage cabinet of required size with 19mm BWP grade marine plywood conforming to IS:710, E1 grade, Century Architect/Sainik 710 make for carcass, shutters, shelves and back. All exposed surfaces finished with 1.0mm thick decorative laminate of Sunmica make in approved shade and texture pasted with synthetic resin adhesive. All inner surfaces finished with 0.8mm balancing laminate white/cream. Including 50mm x 18mm teak wood lipping on shutter edges, SS 304 autoclosing hinges 0° crank 4 nos. per shutter, 150mm SS handles, tower bolts, shelf supports, Godrej 3-way multipurpose lock. Including 75mm high skirting in same laminate. Rate includes cut outs for electrical points, anti termite treatment, all hardware, labour, scaffolding, wastage, transportation. Complete in all respects as per direction.	32 SQ.FT		
8.	Providing and fixing wall-mounted cabinet for covering existing electrical fixtures, fabricated using 12 mm thick commercial plywood(Century Architect/Sainik)for the box framework, backing, and shutters. All visible external surfaces and inner faces of the shutters shall be finished with 1.0 mm thick decorative laminate (Sunmica) of approved shade and texture. Internal surfaces of the box shall be finished with 0.8 mm balancing laminate or primer with two coats of enamel paint. The unit shall include necessary framework, cutout openings for electrical	36 SQ.FT		

	meters/switchboards, magnetic catches, stainless steel hinges, handles, and premium hardware. Item includes all labor, materials, scaffolding, and fixing securely to the wall using anchor fasteners. Complete in all respects.			
9.	Supply and fixing of single-leaf flush door shutter, 35mm thick, solid core type, commercial faced on both sides, conforming to IS: 2202 (Part 1). Item includes providing and fixing all necessary hardware fittings of Godrej make • 3 Nos. Stainless Steel (SS) ball-bearing hinges (125mm x 75mm x 3mm) • 1 No. Mortise Door Lock with handle set and cylinder • 1 No. Overhead Door Closer (surface-mounted, rack & pinion type) The rate must include the cost of all materials, hardware, fasteners, labor, tools, scaffolding, hoisting, and hanging the shutter perfectly plumb. Complete in all respects.	20 SQ.FT		
10.	Providing and fixing sunscreen roller blinds with 5% openness factor, 100% polyester + PVC coated fabric, 0.45mm thick, 420 GSM, beige/cream shade or as approved. Mounted on 45mm dia extruded aluminium roller tube with heavy-duty clutch mechanism and stainless steel bead chain with child safety P-clip. Including aluminium bottom rail with fabric insert, galvanized MS brackets for top-fix to soffit/ceiling, all fittings. Installation in continuous run for large glass window with 20mm gap between blinds. Width of each blind not exceeding 2.4m. Rate includes fabrication, transportation, installation, all accessories. Complete in all respects as per direction.	90 SQ.FT		

11.	Providing and applying painting on new or old surfaces, including thorough cleaning and preparation of surfaces by scraping, sandpapering, and removing rust, scale, or grease. The work includes applying two coats of approved primer followed by two coats of synthetic enamel paint to give a uniform and even shade. This is applicable to Mild Steel (MS) Grills (using Red Oxide Zinc Chromate / Metal Primer) and Wooden Shutters (using Wood Primer), including scaffolding, ladders, staging, tools, and tackles. All materials must be of approved premium brands such as Asian Paints (Apcolite), ICI Dulux, or Berger Paints.complete in all respects.	150 SQ.FT		
12.	Providing and applying interior/exterior wall painting work complete in all respect : First applying one coat of water-thinnable primer (Asian Paints / Berger / Nerolac) of approved brand and manufacture on prepared wall surface, followed by applying two coats of premium plastic acrylic emulsion paint of approved shade, make, and brand to give an even, smooth shade Includes scaffolding, surface preparation, sand-papering, cleaning, and allowing necessary drying time between coats, complete in all respects.	600 SQ.FT		
13.	Plaster (to wall, ceiling etc) with sand and cement mortar including rounding off chamfering corners as directed and raking out joints etc with 1:4 cement mortar (12 mm thick), complete in all respects.	192 SQ.FT		
14.	Supplying and applying wall putty (J.K/ Birla) including necessary scaffolding on new and existing plastered surface, complete in all respects.	90 SQ.FT		
15.	Site cleaning and removing all construction rubbish/ debris from site to designated place within ground floor premises and transferring the same to authorised municipal dumping ground by Truck after completion of work, including loading, transportation, unloading and all lead and lift. Complete in all respects as per direction	1 Item		

Annexure – IV

NIT No. IISWBM/ Civil-Elect./04/26-27

Date : 14th October 2026Financial Bid

(to be submitted in the letterhead of the bidder)

Work Schedule for renovation and interior work of Counseling Room (Electrical Work)

SL. NO.	DESCRIPTION OF WORK / ITEM	QUANTITY	RATE* (RS. P.)	AMOUNT (RS. P.)
1.	Dismantling existing wiring, conduits and fittings carefully after disconnection of supply line.	1 Item.		
2.	Supply, installation, testing & commissioning of 22W, 12inch round/square recessed ceiling mounted LED light of Havells make with high efficiency driver, complete in all respects including making connections, clamps, screws, etc. As required at site.	6 Nos.		
3.	Providing, installing, testing & commissioning of Daikin/Blue star make 0.75 TR, 3-Star Inverter wall mounted split air conditioner with 100% copper condenser coil, R32/R410A refrigerant, anti-dust & anti-bacterial filters, 100% copper connecting pipes with insulation 4m length, outdoor unit MS powder coated stand, 3m drain pipe, 3 core 4 sq.mm copper cable up to 5m from indoor to outdoor, 32 Amp MCB/motor starter (Havells make) with 32 Amp metal clad socket & plug top (Havells Make), all civil works for making holes/chasing, refilling with white cement, all fittings, supports, labour and transportation. Complete in all respects.	1 Nos.		
4.	Supplying and fixing Havells make 16 Amp, 3-pin modular switched socket with indicator and 16A switch, concealed in wall/partition, with polycarbonate white front plate, all interconnections using 1.5 sq.mm FRLS copper conductor, earthing, testing & commissioning. Complete in all respects.	3 Sets.		
5.	Supplying and fixing Havells make 6 Amp, 3-pin modular socket only, concealed in wall/partition, with polycarbonate white front plate, all interconnections using 1.5 sq.mm FRLS copper conductor, earthing, testing & commissioning. Complete in all respects.	4 Nos.		
6.	Supplying and fixing Havells make 6 Amp, 1-way modular switch, concealed in wall/partition, with polycarbonate white front plate, all interconnections using 1.5 sq.mm FRLS copper conductor, testing & commissioning. Complete in all respects.	15 Nos.		

7.	Supplying and fixing Havells make modular PVC white polycarbonate front plate for concealed switch box including supplying and fixing concealed GI modular box of required module on wall with necessary cutting, chasing, cement mortar, fixing, all interconnections, termination, testing and commissioning, complete in all respect.	6 M- 4 sets. 4 M- 1 set. 3 M- 1 set.		
8.	Supplying and fitting Havells make 8 Module SPN Distribution Board 1 no., Havells make 10 Amp SP MCB 2 nos., Havells make 16 Amp SP MCB 2nos. Havells make 25 Amp SP MCB 1nos. Havells make 40 Amp DP isolator 1 nos., fixing at wall surface, connection and testing. Complete in all respects.	1 Set.		
9.	Supplying and laying 25mm dia heavy duty PVC conduit concealed in wall/floor slab/partition including chasing of wall/floor, cutting, fixing conduit with clamps, drawing of 1.5/2.5/4.0 FRLS copper conductor wires for phase, neutral & earth connection refilling chased portion with cement mortar, curing, making good the surface, all accessories like bends, tees, junction boxes, inspection boxes, draw wire. Complete in all respects.	60 M		
10.	Supplying and drawing 1.5 sq.mm FRLS PVC insulated unsheathed single core copper conductor cable, 1100V grade, ISI marked, Havells make, in existing surface/ concealed and new concealed conduit including connections, testing & commissioning. Complete in all respects.	70 M		
11.	Supplying and drawing 4 sq.mm FRLS PVC insulated unsheathed single core copper conductor cable, 1100V grade, ISI marked, Havells make, in existing surface/ concealed and new concealed conduit including connections, testing & commissioning. Complete in all respects.	30 M		
12.	Supplying and drawing 0.75 sq.mm FRLS PVC insulated unsheathed single core copper conductor cable, 1100V grade, ISI marked, Havells make, in existing surface/ concealed and new concealed conduit including connections, testing & commissioning. Complete in all respects.	50 M		
13.	Supplying and drawing 1.00 sq.mm FRLS PVC insulated unsheathed single core copper conductor cable, 1100V grade, ISI marked, Havells make, in existing surface/ concealed and new concealed conduit including connections, testing & commissioning. Complete in all respects.	120 M		

14.	Supply, fabrication, and installation of 3.8 ft x 1 ft aluminium AC shaft(22G thickness), including external thermal insulation, flexible canvas connection, GI hanger supports, and a powder-coated aluminium ceiling diffuser and all necessary sealants and fasteners. Complete in all respects.	3 Rft		
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Total (Civil + Electrical Work), excluding GST

Add: GST @ _____ %

Total (Civil + Electrical Work), including GST

*Note: The above rate shall be excluding GST

Signature of the Bidder

Date :